

Notebooks for Teachers

This information is supplied as a resource for the recipients of the Notebooks for Teachers Initiative.

Help Desks

ACER

1800 819 713

Apple

1800 025 355

Notebook Familiarisation Training Manual

Provided by Geelong Science and Technology Centre (GSAT)

Knowing Your Notebook CD-ROM - supplied to users and schools

SOFNet Programs

Knowing your Notebook - Term 1 1999 (4 in 1999)

Supporting Notebook Computer Users - A Guide for School Leaders

Online Support

Deakin University

For participants from 70+ Victorian school participating in Investigative Research into Notebooks for Teachers Initiative.

Notebook Support

http://RICE.edn.deakin.edu.au/CDU/NB/oj_support.html

Journal

<http://RICE.edn.deakin.edu.au/CDU/NB/oj3.html>

Geelong Science and Technology Centre

<http://www.gsat.edu.au>

SERCT Centre Eastern Metropolitan Region

A WWW site set up for self paced or school based PD for teachers with notebook computers.

Workshop 1 includes information on:

1. File Management
2. Installing Software and Altering Desktop
3. Networking with my Computer
4. File Compression and Projector Presentation
5. Collecting Information
6. Processing Information.

Workshop 2 includes information on:

1. Search Engines and the Internet
2. MS Word and Claris Office
3. MS Excel
4. MS Access
5. Hyperstudio
6. MS Powerpoint
7. Kid Pix Studio
8. Kid Map

Schools may contact SERCT for Facilitator notes or download from the internet. A CD for \$15 is available.

Notebook Academy

<http://www.serct.vic.edu.au/notebook/index.htm>

SOFWeb

Notebook Web Site

<http://www.sofweb.vic.edu.au/notebook/index.htm>

Knowing your Computer - Open Discussion Group

<http://203.12.60.69/discuss/index.htm>

Notebooks for Teachers

Leading Practice on Line

<http://203.12.60.69/lpol/index.htm>

Professional Development

<http://203.12.60.69/pd/index.htm>

Extended Professional Development Activities

CEGV and DEET extended Professional Development activities:

CAPC - Computing Across the Primary Curriculum

<http://www.serct.vic.edu.au/capc/capchome.htm>

CASC - Computing Across the Secondary Curriculum

<http://www.sofweb.vic.edu.au/pd/casc/index.htm>

Learning With the Internet (Online, Self Paced CD or

<http://www.sofweb.vic.gov.au/loti/index.htm>

Navigator School Teacher Practicums

Contact your nearest Navigator School or

<http://203.12.60.69/pd/index.htm>

Staff Notebook Computers

- Should be set up with a generic amount of school software e.g. MS Office, Kid Pix Studio, Hyperstudio, Inspirations, etc.
- Should include Utilities such as WinZip(PC)/Stuffit(Mac), CuteFTP(PC)/Fetch(Mac),
- Should be set up to plug into school network.

School Network

- Investigate dial in access for WWW access, a public sharing folder, school files, etc.
- Should provide protection of files e.g. Password access or Windows NT server and workstations on Windows 95/98, Additional protection e.g. Win Lock, PC Lockout

- School Library system access from home (eg. WWW version), includes resources and web links

EduMail and EduLibrary

Teachers should regularly check their EduMail account for recent information regarding this initiative. It maybe easier to check EduMail from home late at night! Any recent information regarding Notebooks maybe found on EduLibrary.

Recent Notebook Information and Memorandum

- Connecting Notebooks to a School Network and from Remote Locations (January 1999)
- Upgrade Memory option instead of internet access (February 1999)
- Claims Procedures - Insurance for Notebooks (April 1999)
- Caring for ACER Power Supply (December 1999)

Good Cheap Software

Microsoft Products

DEET Packs (eg. MS Publisher) and selected educational Microsoft products are available for use by staff. Priced from \$10 or \$18 and available through Computelec by School Purchase order.

Snag It or Snap Shot - Screen Capture Software

Capture images, computer desktop or selected areas of desktop for use in documents.

Screen Cam - Creates video and audio movies of desktop. Available from Lotus Smart Suite free as part of March 1999 edition PC User CD.

Attaching Peripherals

Keyboard - PS2 type

Notebooks for Teachers

Mouse - Use a Serial Mouse (9 pin - newer PS2 mice include a serial port adaptor) **Notes:**
After connecting these peripherals restart your computer so that it may auto detect these devices.

Useful Devices

Web Cable (\$75 or \$65 tax exempt - Dick Smith Electronics)
Allows connection of notebook computer to classroom AV television

Multimedia Cameras - video and still images (\$145 or \$134 tax exempt - Dick Smith Electronics)
Available for Macintoshes and PCs. Various cameras may connect to printer ports or USB ports.
NB. May require Windows 98. No sound. Attach microphone

Self Paced Learning Modules

Use only those relevant to your computer. ie. MS Office 97. Self paced Learning CD-ROMs based on earlier versions of MS Office (eg MS Office 95 or 4.3) will not operate correctly with your notebook computer).

Local Support

Develop a regular support network. eg. email, newsletter or after school discussion and sharing session of what works for me.

