

Learning Technologies in the Primary School

Computer Issues

List 5 Issues

- 1 Organisational skills for unassisted keyboarding.
- 2 **Keyboard Basics**
2 hands - no hunt and peck
Home keys and reaches
Use the Shift key for capitals
Moving the cursor around
- 3 Keyboarding programs Yes or No
- 4 **Kids and Layout**
Type all information first
One word/one period = 1 space
Don't type in capitals.
Do not centre with space bar.
- 5 Word processors have auto wrap
> don't use return key.
Beware the Spellchecker.
Use serif fonts. Limit to 2-3 fonts.
Learn to highlight for layout.
Print preview.

Share them with a partner
Save them for forum

Audit

See *Learning Technology Planning Guide Matrix for more detail and Wallcharts*

Hardware

Type, number, age, peripherals, location, etc

Software

Variety, licences, use, manuals

Resources

Curriculum, people, hardware, software, IT support

Professional Development

Existing competencies, needs

Plans

Audit, 2000, future

Budget

Current, Future Priorities.

My Top Issues

Is it another subject?

No. Design activities to fit your curriculum.

Kids know more than I do.

Take charge. Use kids as monitors.

Keyboarding Debate

Kids don't have keyboarding skills or

Organisational skills for unassisted keyboarding.

Keyboard Basics

2 hands - no hunt and peck

Home keys and reaches

Use the Shift key for capitals

Moving the cursor around

Keyboarding programs Yes or No

Kids and Layout

Type all information first

One word/one period = 1 space

Don't type in capitals.

Do not centre with space bar.

Word processors have auto wrap

> don't use return key.

Beware the Spellchecker.

Use serif fonts. Limit to 2-3 fonts.

Learn to highlight for layout.

Print preview.

Word Processing

Plan short sharp activities.

Software

Use 3-4 favourites

Printers

Options - get a 4 color bubblejet

Time

Make a weekly timetable

"The Basics"

On/Off, Mouse skills, Icons, Start,

Keyboard, Shift, Edit (Cut, Copy,

Paste), Save, Print

Word Processing

Develop skills, use templates, limit quantity.

Graphics

Draw or Paint and Kid Pix

Spreadsheets

Graphs and tables

Databases

Information and CD Roms

Internet

Email, Research and Projects

Code of Conduct

A necessary precaution > computers, software, disks, viruses, internet

The CSF

KLAs

There are 8 KLAs. Integrated Studies and Info Tech cross all these KLAs

see *Information and Communication Technology and CSF 2 (8 Charts)*

Value Judgment

All kids must complete the activity

Technology Support Materials

Information and Communication Technology and CSF 2 (8 Charts)

Using the CSF - Technology

Technology - Exemplary Materials - Handout

Technology Course Advice (Primary) due later 2000

School Editions of Software

Extra few dollars - worth the dozens of ideas

Software

Integrated Packages

Microsoft Office or Claris Office

Multimedia Package

Kid Pix Studio Deluxe (Fine Artist), Inspirations, HyperStudio,

Word Processor

Student Writing Centre, Textease, Word, ...

Encyclopedias

Encarta, World Book,...

The Internet

WimmeraNet, Global Classroom, .

Professional Development

Learn 3 - 4 Programs well

MS/Claris Office, a word processor, Kid Pix, Encyclopedia

WimmeraNet

Jenny

SOFWeb

Web Board Discussions

CAPC

CEGV - see WWW Site

LWTI

CEGV - see WWW Site

Learning Technologies in the Primary School

Navigator School Practicum

Buninyong PS is closest

Use any support material

Don't reinvent the wheel

Resources

Colleagues

Create a network of knowledge

School Editions

e.g Kid Pix, Student Writing Centre, Carmen, Encarta, (just about any software application)

Help and Tutorials

Its there, spend some time.

Dummies and Idiots (Books)

Ballarat Books

Display

Macs

Macs for Dummies

Macs for Teachers

Mac Multimedia for Teachers

PCs

Windows 95 for Dummies

Easy PCs

Magazines

MacWorld

Australian Personal Computer

Australian PC User - inc. School

PC (Excellent)

Good WWW Sites

WimmeraNet

<http://www.wimmeranet.vic.edu.au>

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SERCT

<http://www.serct.vic.edu.au>

CAPC

<http://www.serct.vic.edu.au/capc/capchome.htm>

SOFWeb

<http://www.sofweb.vic.gov.au>

Resources Page

Virtual Classroom

Learning with the Internet

Learning With the Internet

<http://www.dse.vic.gov.au/useweb.htm>

CEGV

<http://www.srl.rmit.edu.au/cegv/index.htm>

MagNet

<http://mag-net.educ.monash.edu.au/>

net.educ.monash.edu.au/

Board of Studies

<http://www.bos.vic.edu.au>

Australian PC User

<http://www.schoolpc.acp.com.au>

Assessment

Checklists

Modify Information Technology section of Using the CSF Technology

Technology Process

Investigate-> Design-> Produce-> Evaluate

Projects

Templates, work cards, instructions and projects

Samples/Folders

Use, Display, Focus, Proud, etc

Learning Technologies

What's around?

VicOne, Networks, Servers, Notebooks, digital cameras, video conferencing, scanners, Global Projects, IT Technicians, etc

Learning Technologies Planning Guide

Video - Implementing Learning Technologies (Program 1) Getting Started

CEGV

CEGV Subscription

(Your Computer Professional Association)

Computer Education Group of Victoria

State Wide Services

Church Street

RICHMOND

PH: (03) 9427 9189

Fax: (03) 9428 0313

CEGV Professional Development

Semester Brochure

ACEC2000 Conference

Learning Technologies Teaching and the Future of Schools

Carlton Crest Hotel

Thursday July 6 - Sunday July 9

Forum

Questions

Computer Issues

Show and Tell

NOTES: