

Software Command Checklist

Macintosh Command Checklist - Desktop

Command	What I Did
Turn On Computer	
Use Apple Menu	
Turn on Balloon Help	
Use Finder to switch applications	
Open Macintosh HD	
Use Trash	
Shut Down Computer	
Other Items on My Desktop	What They Do
Printer Icon	
Folders	
Application Icons	

Apple Menu Checklist

Command	How I Did It
About command	
Chooser	
Control Panels	
Find File	
Recent Applications	
Recent Documents	

Working with Macintosh OS

Command	How I Did It
Creating folders	
Formatting disks	
Saving to floppy, desktop and HD	
Installing software	
Installing hardware	
Control Panels - turning on and off file extensions	
Creating an alias	
Arranging icons on the desktop	
Shut Down	